

**AGING AND DISABILITY RESOURCE CENTER BOARD MEETING  
MINUTES**

**Tribal Health Center  
Hertel, WI  
February 18, 2022  
9:30AM**

**Members Present:** Brent Blomberg, Fred Eaves, Dorothy Richard, John Helling, Sharon Kelly, Barb Behan, Dick Klawitter, Barb Kass, and Amy Middleton

**Members Absent:** Jennifer Bearheart, Tracy LaBlanc, Lisa Mosay, and Beverly Sandberg

**Others Present:** Laura Neve, Sabrina Naglosky, Sanchia Linton, Angie Joy, and Nicole Coulter

**Call to Order:** 9:37 AM by Chairman John Helling

**Moment of Silence**

**Pledge of Allegiance**

**Approval of Amended Agenda:** Motion to approve the agenda was made by Dick Klawitter, seconded by Dorothy Richard. Motion Carried.

**Approval of Minutes of the October 22, 2021 meeting:** Motion to approve the minutes was made by Brent Blomberg, seconded by Barb Behan. Motion carried.

**Public Comments:** None

**\*\*Membership Terms Review:**

Director Neve went over the terms of each member. Beverly Sandberg and Brent Blomberg's terms are up in May of this year. We are now looking for a new developmentally disabled representative and a Burnett County board representative.

Brent Blomberg mentioned the great work of the ADRC and that he will miss this committee as it is one of his favorites.

Discussion was held of potential resources for replacements.

**Program Updates:**

Angie Joy, ADRC Supervisor, reviewed the programs of the Dementia Care Specialist, Benefits Specialists, and Information & Assistance Specialists. We are currently hiring for the Dementia Care Specialist and have been since October 2021. The Information and Assistance Specialists took the most calls in 2021 since we opened in 2009. Tribal calls increased from 24 in the previous year to 75 in 2021. Nicole Rossow, the tribal liaison, is working closely with the tribe and was going there twice a month until the recent Covid shut down. Angie shared that Barb Engelhart will be retiring in May and we are advertising early for her position. Barb has been helping more with the dementia role as we do not have anyone in the Dementia Care Specialist position. Angie stated in 2021 the I&As have helped 1,752 people with 5,150 calls: 138 of the calls were for the Dementia Care Specialist, and 141 calls were options counseling. The Elder Benefits Specialist helped 849 people in 2021 and 411 people were helped during open

enrollment. Open enrollment went well overall except the mail was slow. Angie Joy shared information about programs related to dementia and caregiving (Trualta, the Alzheimer's Family Caregiver Support Program grant and the National Family Caregiver Support program). The caregiver support grants help families primarily with respite care but also may provide caregiver kits, medical equipment, training, and outreach.

Discussion was held regarding impact of COVID-19.

Sabrina Naglosky, the Aging supervisor, shared the nutrition program continues to struggle with staffing and volunteers. Sabrina also stated the Webster meal site has now moved to Siren United Methodist Church. Currently Sabrina is planning on opening the congregate meal sites April 1<sup>st</sup>, with soft openings in March hosting a couple of evening meals.

Discussion was held on obtaining food for special meals.

**\*\*Action Item: Approval to sell kitchen items from Webster meal site**

Sabrina Naglosky needs formal approval to action off kitchen items. Dorothy Richard asked if other sites would be interested in the items. Supervisor Naglosky stated all sites have been asked and all declined. Storage of these larger items is also a deterrent to holding on to them. The items to be auctioned off are 20-quart mixer with an anticipated minimum bid of \$2,000; deli meat slicer with minimum bid of \$1,000; upright freezer with minimum bid of \$250; and small chest freezer with minimum bid of \$200. Motion to approve the auctioning of the kitchen items was made by Brent Blomberg, seconded by Barb Kass. Motion carried.

**Director's Report**

Laura Neve discussed the transportation updates stating the driver handbook has been updated and the dispatch software update is in progress. The dispatch software has a financial module and will have routing for the Meals on Wheels program. Director Neve stated we are taking part in a public transportation project. We will need individuals for two groups, a county steering workgroup and a community stakeholders group. If you know of anyone who should be invited, please let Laura know.

Director Neve stated staff is still working primarily remotely, however, we are planning to open more in the office. Director Neve shared we have hired a new Resource Specialist and she will start in the next few weeks. As a point of clarification, Laura asked the preference on how to receive the board meeting documents. All agreed with electronic as long as hard copies are available at the meeting.

**Committee Comments**

None

**Future Agenda Items**

Annual Fiscal Reports

**Future Meeting Dates and Locations**

Burnett County Government Center Siren, WI

Friday, April 29<sup>th</sup>, 2022

9:30 AM

**Adjourned:** A motion to adjourn was made by Dorothy Richard, seconded by Dick Klawitter. Motion carried. Meeting adjourned at 10:54 AM

Respectfully submitted,

Nicole Coulter