

**AGING AND DISABILITY RESOURCE CENTER BOARD MEETING
MINUTES**

**Polk County Government Center
Board Room Balsam Lake, WI
October 22, 2021
9:30 AM**

Members Present: Brent Blomberg, Fred Eaves, Beverly Sandberg, Dorothy Richard, John Helling, Sharon Kelly, Dick Klawitter, Tracy LaBlanc, Barb Kass, and Amy Middleton

Members Absent: Barb Behan, Lisa Mosay, and Jennifer Bearheart

Others Present: Laura Neve, Sabrina Naglosky, Leslie Peterson, Angie Joy, and Nicole Coulter

Call to Order: 9:30 AM by Chairman John Helling

Moment of Silence

Pledge of Allegiance

Approval of Amended Agenda: Motion to approve the agenda was made by Barb Kass, seconded by Amy Middleton. Motion Carried.

Approval of Minutes of the August 13th, 2021 meeting: Motion to approve the minutes was made by Brent Blomberg, seconded by Dorothy Richard. Motion carried.

Public Comments: None

Program Updates:

Angie Joy, the ADRC supervisor, reviewed the programs of the Dementia Care Specialist, Benefit Specialists, and Information & Assistance Specialists. We are currently advertising for the Dementia Care Specialist position. The Elder Benefit Specialists are busy with Medicare open enrollment which started on Friday October 15th and goes through December 7th. Angie then discussed the Disability Benefits Specialists and how they continue to be busy with 22 appeals between the two of them. The Information and Assistance Specialists continue to be very busy with complicated cases. The in-person home visits are on a case-by-case basis as well as scheduled appointments. Amy Middleton asked if we are continuing with the phone appointments after the pandemic. Angie responded by stating “yes”, it will be the consumers’ choice.

Sabrina Naglosky, the Aging supervisor, shared the senior nutrition program continues to struggle with staffing. A flyer did go out in the yellow paper to advertise for volunteers in hopes to keep routes shorter. Sabrina also stated the open paid positions are online on both county websites to accept applications. Both counties are looking at different ways to fulfil meals. The meals continue to increase, with adding 38 people alone in September.

Director Laura Neve discussed the transportation updates stating the volunteer trips are picking up and we have received some new volunteer applicants due to the advertisement in the yellow paper by Leslie Peterson. The social trips are still limited with pandemic restrictions.

Currently Burnett County is not using the social program as much, so we will look at some targeted marketing. Laura discussed some issues with vehicle coordination. Dick Klawitter asked if there is a need for another vehicle and Laura Neve responded by stating we will discuss this more in the transportation DOT grant application. Lastly, Laura Neve explained we are struggling with the current transportation dispatch software and are looking for something different to incorporate billing more smoothly.

Staff Presentation: Leslie Peterson-Resource Specialist

Leslie Peterson, the Resource Specialist, celebrated one year with the ADRC last month. She gave us an update on the position at the ADRC. Leslie stated this pandemic has made marketing difficult. She recently started a sponsorship with the We Are Network, which is an advertisement that runs at the bottom of local athletic game streams, as well as video marketing on Facebook. She has been hosting booths at different places this summer and fall such as fairs, Grantsburg night out, Grantoberfest, and the Tribal Community Health Event to name a few.

Leslie shared The Voice volunteers are back delivering them for which she is very grateful. She has been helping at the Amery meal site and said it is fun to learn different roles. Some other responsibilities she has are working on the design of the resource guide and brochures to make them more accessible and easier to read, helping with volunteer recognition, and health promotion programming. Barb Kass complimented Leslie Peterson on a great job and can relate on the struggle of bringing people in person during this pandemic.

Action Item: 2022-2024 Aging Plan Review and Approval

Director Neve reviewed the 2022-2024 Aging Plan Document which was mailed out prior to the meeting. Sabrina Naglosky explained the community involvement in developing the plan. The draft of the aging plan then went to the state office, and they gave us suggestions for changes. Director Neve explained we had to hold a public hearing for both the aging plan and transportation grant application. Suggestions were made for adjustments to the document: Sharon Kelly recommended separating the survey response numbers to make it clearer. Fred Eaves mentioned a few grammar errors to change. Dorothy Richard stated the vacant spot on the Burnett aging committee has been filled. Jim Paden is the new Burnett Aging Advisory Committee member. Laura Neve explained she must get signatures of the county board chairs for compliance and intent on the aging plan. Director Neve discussed transferring forty percent of funds from congregate meals (C1) to home delivered meals (C2) in the budget. Laura shared a pie chart to show where the budget money is going. The budget includes support services, congregate/home delivered meals, health promotions, caregiver services over/under 60, Alzheimer's, and elder abuse.

Motion to approve the proposed 2022-2024 Aging Plan with the recommended changes and transfer of 40% of C1 to C2 in the budget was made by Brent Blomberg, seconded by Fred Eaves. Motion Carried.

Action Item: 2022 85.21 Dept. of Transportation Grant Applications Review and Approval

Director Neve discussed the distributed transportation grant applications for both Burnett and Polk counties highlighting the changes from the previous years. We are requesting to increase the social trip fee from \$1 to \$2. Laura stated we have a vehicle in the budget for next year to potentially purchase; that can change if there is not enough in trust funds or the board changes its mind. This vehicle would allow for multiple trips on the same day and veteran medical trips. The trike count would be dependent on the amount of funds in the trust account. Director Neve stated that transportation software is in the budget as well pending trust funds available. Fred Eaves made grammar corrections on the application. John Helling asked about the revenue from social trips if they are using the bus or is it trip specific. Laura answered stating the residency of the riders determines where the revenue goes.

Motion to approve the transportation grant applications with recommended grammatical changes was made by Fred Eaves, seconded by Dick Klawitter. Motion carried.

Director's Report

Director Neve read an update statement from Nicole Rossow, the tribal liaison. She will be on site at the Tribal Aging Department twice a month in Hertel. She will be there the first and third Wednesday of the month. Nicole Rossow had a great first day meeting and assisting several new people.

Laura Neve shared a few "good jobs" and thank you notes that we received. Director Neve explained the state contract for the non-emergency medical transportation is changing from MTM to a new agency called Veyo, no changes in the type of assistance and the phone number will remain same. Laura shared we may be moving office location in Polk County but there is not a definitive plan yet. We used carry-over funds to get a Ring doorbell with a video camera for drop-offs for equipment and paperwork at the ground floor door. Laura shared the struggles of the meal sites being short-staffed, but we haven't had to shut down more than a day or two. Kudos were given to Sabrina and all the nutrition programs staff for their extra hard work during this pandemic. If the staffing issues continue, we may need to look at another structure to efficiently get the meals out. Director Neve also shared we need to relocate the Webster meal site as we are not able to afford to remain at that location. We would like to stay in Webster due to its central location for the meal delivery. Due to struggles of maintaining staff, we may need to develop a centralized kitchen structure for Polk County. Sabrina Naglosky asked the board to keep a look out for places with commercial kitchens in Burnett and Polk to explore. Dick Klawitter asked about the Siren Senior Center to rent. Supervisor Naglosky responded by stating we would have long routes and it would be hard to keep the food temperature regulated.

Committee Comments:

None

Future Meeting dates and Locations:

Friday: December 10th (Tentative)

9:30am

Tribal Health Center Hertel, WI

Or

Friday: February 18th

9:30am

Tribal Health Center Hertel, WI

Adjourned: 11:14 AM meeting adjourned on a motion by Fred Eaves, seconded by Dorothy Richard, motion carried.

Respectfully submitted,

Nicole Coulter