**AGING AND DISABILITY RESOURCE CENTER BOARD MEETING**

**MINUTES**

**Burnett County Government Center**

**Board Room, Siren WI**

**August 13th, 2021**

**9:30 AM**

**Members Present**: Brent Blomberg, Fred Eaves, Beverly Sandberg, Dorothy Richard, John Helling, Sharon Kelly, Barb Behan, Dick Klawitter, and Amy Middleton

**Members Absent**: Tracy LaBlanc, Barb Kass, Lisa Mosay, and Jennifer Bearheart

**Others Present**: Laura Neve and Nicole Coulter

**Call to Order:** 9:30 AM by Chairman John Helling

**Moment of Silence**

**Pledge of Allegiance**

**Approval of Agenda:** Motion to approve the agenda was made by Dorothy Richard, seconded by Barb Behan. Motion Carried.

**Approval of Minutes of the June 25th, 2021 meeting:** Motion to approve the minutes was made by Brent Blomberg, seconded by Sharon Kelly. Motion carried.

**Public Comments:** None

**Review: Draft 2022-2024 Aging Plan:**

Director Laura Neve explained the three-year Aging Plan development process. One theme that came out of the community input was lack of awareness of what the agency has to offer. Laura Neve distributed and reviewed each of the goal worksheets with the board. A discussion was held with recommendations noted to be taken back to the workgroup. The plan will be fine-tuned then presented in the future for formal action to take place.

**Action Item: 2022 ADRC Budget Proposal Request for Approval**

Director Laura Neve explained how the two counties are connected through the local budgets. As a regional ADRC, Polk County holds the contracts with the state and ensures Burnett’s eligible expenses are covered by allocated funds.

Laura reviewed the budget documents that were mailed to members in advance of the meeting. A discussion was held, and Laura addressed all questions raised. The most significant change was one position moving from the Aging state contract to the ADRC’s contract.

Laura explained that action needs to take place on the Burnett portions of the budget. A motion to accept the Aging and ADRC budgets of Burnett County as presented was made by Dorothy Richard and seconded by Fred Eaves. Motion carried.

**Program Updates:**

Director Neve shared the program updates. Healthy Living with Chronic Conditions starts on September 16th and will be a six-week course. It will be virtual, and we have partnered with Senior Connections and Douglas County ADRC. We will be evaluating the different health promotions at the end of the year to see if we want to provide new ones. The Final Affairs conference will be in person on October 13th at Our Lady of the Lakes Catholic Church in Balsam Lake. ADRC Resource Specialist, Leslie Peterson, created a video to honor the centenarians which was very creative, and members are encouraged to view. Director Neve gave an update on the state guidance for face-to-face contacts with customers. It is now determined at the county level, and we are working closely with Public Health in both counties for guidance.

**Director’s Report:**

Director Neve mentioned the Amery meal site is closed until Monday due to a staffing shortage. Laura Neve stated a second meeting of a work group she is a part of, has been set to discuss a needs study for public transportation in Polk County. Director Neve will update us on the progress at the next board meeting.

**Committee Comments:**

Dorothy Richard commented on the pay differential between ADRC in Burnett and Polk Counties for the same position. Brent Blomberg asked about the congregate sites resuming any time soon. Laura Neve stated it will also be reviewed again at the end of September.

**Future Meeting dates and Locations:**

Friday: October 22nd

9:30am

Polk County Government Center County Board Room 1st Floor

**Adjourned:** 11:27 AM meeting adjourned on a motion by Fred Eaves, seconded by Dick Klawitter, motion carried.

Respectfully submitted,

Nicole Coulter