

**AGING AND DISABILITY RESOURCE CENTER BOARD MEETING
MINUTES**

**August 28, 2020 9:30AM
Burnett County Government Center
Board Room
Siren WI**

Members Present: Dan Mosay, Brent Blomberg, Fred Eaves, Dorothy Richard, Beverly Sandberg, Barb Behan, Joe Demulling, John Helling, Tracy LeBlanc and Dick Klawitter

Members Absent: Amy Middleton, Jennifer Bearheart, and Barb Kass

Others Present: Laura Neve, Angie Joy and Nicole Coulter

Call to Order: 9:35 AM by Chairman Joe Demulling

Moment of Silence

Pledge of Allegiance

Approval of Agenda: Motion to approve the agenda was made by Dick Klawitter, seconded by John Helling. Motion Carried.

Approval of Minutes of the May 28th, 2020 meeting: Brent Blomberg commented with a few grammatical changes. Motion to approve the minutes with the grammatical changes was made by Brent Blomberg, seconded by Barb Behan. Motion carried.

Public Comments: None

ADRC Program Updates:

Angie Joy, the ADRC supervisor, shared an update on the changes due to the pandemic. The Elder Benefit Specialists are starting their open enrollment process and have sent out 385 letters from Polk County and 200 from Burnett County. There will be no in person appointments for open enrollment and will be completed by phone, email or mail.

Angie Joy stated Dementia Care Specialist, Carrie Myers, is moving right along in her new role. She is hosting two upcoming classes: Boost Your Brain and Music & Memory.

Action Item: 2021 ADRC Budget Request Board Approval:

Laura Neve discussed the deadlines of the counties are not aligned this year for the budget. Therefore, the Polk County budget is not done yet. The budgets are tied between counties for the ADRC. Director Neve explained the structure and how they are connected.

Director Neve explained the budgets were created off of 2019 expenses not 2020 because the program requirements and spending are not the same this year due to the pandemic. For example, the usage of transportation is way down and Meals on Wheels is way up due to relaxed eligibility.

One change for 2021 is the requested budgeting for two rounds of adult trike purchases through the transportation program.

A motion was made by Dorothy Richard and seconded by Brent Blomberg to support the Burnett County ADRC and Aging budgets as presented and to forward on to the next level. Motion carried.

Laura Neve continued to review and discuss Polk County's 2021 budget in rough draft form. Director Neve stressed to expect changes in the personnel portions of the budget and that may have an impact on the rest of the budgets.

Director's Report:

Laura Neve gave an update on the second round of trikes for this year. Director Neve complimented Cogs & Sprocket and how great they are to work with.

Laura Neve share that the Resource Specialist position currently vacant and in the hiring process.

Director Neve reviewed the extra funds the agency is receiving this year due to the pandemic and how they are being spent. Laura discussed staff have shifted to laptops and computer phone systems.

Congregate meal sites probably will not open again until next year. Laura gave an update on the changes to the meals on wheels program and transportation.

Lastly, Director Neve discussed the space assessment that was done at the Polk Co. Government Center and the possibility of the ADRC and Veterans office moving upstairs to the main floor. Laura shared she has spoke with Polk County Administrator Vince Netherland and the earliest the move would take place would be end of 2021 if it happens.

Committee Comments: Dick Klawitter thanked the ADRC staff for all they do.

Future Agenda Items:

2021 Polk County ADRC Budget

State Aging Review

Transportation Application Review

Transportation: Trike Update

Future Meeting dates and Locations:

Friday: December 4, 2020 Tribal Health Center 9:30AM

Adjourned: 11:13 AM meeting adjourned by John Helling, seconded by Dick Klawitter