

**AGING AND DISABILITY RESOURCE CENTER BOARD MEETING
MINUTES**

**May 28, 2020 9:30AM
Polk County Government Center
Board Room
Balsam Lake WI**

Members Present: Dan Mosay, Brent Blomberg, Fred Eaves, Dorothy Richard, Beverly Sandberg, Barb Behan, Barb Kass, Joe Demulling, John Helling, and Dick Klawitter

Members Absent: Tracy LaBlanc and Jennifer Bearheart

Others Present: Laura Neve, Sheri Valleen, Nancy Anderson, Sabrina Naglosky, Angie Joy and Nicole Coulter

Call to Order: 9:34 AM by Chairman Joe Demulling

Moment of Silence

Pledge of Allegiance

Approval of Agenda: Motion to approve the agenda was made by Dorothy Richard, seconded by Barb Behan. Motion Carried.

Approval of Minutes of the February 28th Meeting: John Helling commented he was not on the roll call for the minutes and needed to be added. Motion to approve the minutes with the addition of John Helling was made by Brent Blomberg, seconded by Beverly Sandberg. Motion carried.

Public Comments: None

Action Item: Election of Officers

Chair: Laura Neve opened nominations for Chair. Dorothy Richard moved to nominate Joe Demulling as Chair of the Board. Joe accepted the nomination. Brent Blomberg moved to close nominations and cast a unanimous ballot, John Helling seconded the motion. The motion passed.

Vice Chair: Chair Demulling opened nominations for Vice Chair. Brent Blomberg nominated Dorothy Richard as Vice Chari. Dorothy accepted the nomination. Motion carried by unanimously ballot.

Secretary: Nominations were opened for Secretary. Dorothy Richard nominated Brent Blomberg as Secretary. Brent accepted the nomination. Motion carried by unanimous ballot.

Introduction of New Staff Members:

Director Neve began with introducing Nancy Anderson, Information and Assistance Specialist housed in Burnett Co. Nancy Anderson stood up and introduced herself. Nancy Anderson comes from the long term care background and is happy to join the team.

Laura Neve welcomed Sheri Valleen our new Transportation Coordinator. Sheri Valleen comes from Kobussen Bus Services and was there for five years.

Transportation Updates:

Sheri Valleen shared an update about a new software called SchedulesPlus. The new program will be implemented on June 1st. The software will serve as the new dispatch system which will cross over to billing and accounting. The roll out of the system will start with transportation but has the capability of scheduling and reporting for the nutrition and community education programs. Sheri also shared the trips are slowly opening more to get more people out and about.

Action Item: Trike Purchase

Director Neve gave an update on the transportation program this year and how all the trikes were delivered a lot earlier than usual. Laura stated the audit of last year's expenses showed there is carryover which pushes the trust accounts above their limits. Laura is requesting to do a second round of 25 trikes for each county. The waitlist for Burnett is at 64 people and Polk is at 52. Discussion was held.

Motion to approve the second round of trikes for each county was made by John Helling seconded by Barb Kass. Motion Carried.

ADRC Program Updates:

Angie Joy, the ADRC supervisor shared the changes of service provision due to the current pandemic. The state office is allowing waivers for most of the traditional contact and signature requirements. Angie shared there has not been a decrease in call volume but rather an increase for some. Angie discussed the impact on the caregiver support programs including the need to use technology for the support groups. Angie announced Carrie Myers as the new Dementia Care Specialist. She previously served as the Resource Specialist. She started this new position in May. Dorothy Richard asked if we are hiring for the Resource Specialist position now. Director Neve stated it is put on hold for now due to current hiring limitations but it will be pursued once we are able.

Nutrition Update:

Sabrina Naglosky discussed updates on the nutrition program starting off stating the congregate dining program has been suspended since March 16th. People that normally go to the sites can sign up for home delivered meals because the homebound requirement is waived right now due to pandemic. Sabrina Naglosky stated we are doing a no contact delivery with either bagged meal on door or meal in a cooler and the driver knocks and waits for someone to grab the meal. Sabrina Naglosky also mentioned we are waiting an extended period of time to open the congregate meal sites again; we are going to revisit the plan June 11th.

Director's Report:

Laura Neve reviewed the ADRC Fiscal Summary for 2019. Director Neve explained the funds for the Elder Benefits Specialists are going to be moved from under the Aging portion of the budget to the ADRC's in 2021. This means there may be some tax levy money supporting the ADRC portion which has never been the case before; there is no increase in levy needed, just a lateral move.

Laura stated we have several changes in funding this year. Laura had applied for and received an extra \$10,000 for nursing home relocations, the Dementia Care Specialist funds, state carry over funds for the ADRC services and several pots of money due to Covid-19. Laura shared the majority of the Covid-19

funds from the state are for the aging program to cover the increase in home delivered meals. The Covid-19 funds on the ADRC side are designated for virtual management, innovative services and mitigation of social isolation. Director Neve shared that current projections show the amount of Federal Medicaid Pull down dollars will be lower due to changes in the types of activities of the staff due to Covid.

Laura discussed service provision for the ADRC. Due to the vulnerable populations we work with, Laura states we are in no hurry to open up and will lean on the more restrictive side. We are marketing to encourage call-ins rather than drop-ins as we have found success with a primarily remote work schedule. Also discussed was the proposed state contract changes for 2021 to expand out the role of emergency preparedness and response with more detail and being more flexible.

Director Neve received an email from GWAAR on a change in requirements for regional ADRCs which are integrated with Aging services. There is no longer the requirement of separate county Aging Advisory Committees. A discussion was held. As Laura and Sabrina both see the values of the additional input from the public, it is to be placed on the next meeting's agenda and they will be bringing options for review.

Laura Neve shared some public comments she has received since our last meeting. One comment was thanking the drivers and how good they were at driving. Another was thanking us for the meals and how the person hasn't had a real good meal in over 40 years.

Committee Comments:

Barb Behan commented about a hole at the end of the A&H meal site driveway. Sabrina Naglosky said she will address it with the owner of the senior center. Barb Behan also mentioned the 1st and 3rd Thursday of the month there is a food distribution at the Webster Caring Hearts across from Wayne's. Dick Klawitter discussed at the Falun Trinity Church there is a free bread drive thru on Fridays. Barb Kass discussed a conference she attended in Milwaukee on aging spirituality relating to LGBTQ aging. Barb Kass asked if we addressed these issues of the LGBTQ aging group. Angie Joy stated the specialists have had training related to this topic. Barb Kass also thanks the ADRC for not rushing to open to the public.

Future Agenda Items:

Aging Advisory Options

Future Meeting dates and Locations:

Thursday: July 30th, 2020

9:30AM

Burnett County Government Center Rm: 165

Adjourned: 11:17 AM meeting adjourned by John Helling, seconded by Dick Klawitter