

## AGING AND DISABILITY RESOURCE CENTER BOARD MEETING

**April 27, 2018 9:30 AM Tribal Health Center, Hertel WI**

**Present:** Brent Blomberg, Joe Demulling, Fred Eaves, Erica Doriott, John Helling, Dean Johansen, Dick Klawitter, Gary Lundberg, Dan Mosay, Dorothy Richard, Beverly Sandberg.

**Absent:** Deanne Sasselli

**Others Present:** Laura Neve, Sabrina Naglosky, Angie Joy, Carol Zygowicz

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The meeting was called to order by Gary Lundberg at 9:32 am

### **Roll Call**

### **Moment of Silence**

### **Pledge of Allegiance**

**Approval of the order of Agenda:** Motion to approve agenda as written made by Dorothy Richard, seconded by Joe Demulling, and passed unanimously.

**Approval of Minutes:** Motion to approve minutes as written made by Brent Blomberg, seconded by Dick Klawitter, and passed unanimously.

**Public comments:** none

**Election of Officers:** ADRC Board Chairman- Motion to nominate Joe Demulling was made by Dorothy Richard, seconded by Beverly Sandberg. Motion to nominate Dorothy Richard was made by Dean Johansen, seconded by Joe Demulling. Motion to close nominations was made by Dean Johansen, seconded by Joe Demulling. Paper ballots were handed out. Joe Demulling was voted in as ADRC Board Chairman by a vote of 6-5.

Vice Chair- Motion made by Brent Blomberg, seconded by Dick Klawitter to nominate Dorothy Richard. Motion made to close nominations and accept Dorothy as Vice Chair was made by Dean Johansen, seconded by John Helling, passed unanimously.

Secretary- Motion made by John Helling, seconded by Dorothy Richard to nominate Brent Blomberg. Motion made to close nominations and to accept Brent as Secretary was made by Dorothy Richard, seconded by Dean Johansen, passed unanimously.

**Introduction of new ADRC Supervisor:** Laura introduced Angie Joy to the ADRC Board as the new ADRC Supervisor. Angie Joy reviewed her experience in the field and what her first month in the position has been like.

**Nutrition Update:** Sabrina reported that the listening sessions are going well for the Aging Plan. She has been working with GWAAR and looks forward to working with Sustainable Kitchens on improving recipes, portion sizes, menus, and helping kitchen staff to become more independent.

Progress continues on the new Osceola Community Center building. The Aging Unit continues to work with the organizers and contractors to fit a senior nutrition site inside the new building, with hopes to begin serving meals in the fall of 2018.

Formal Authorization is needed for Sabrina to be added to the signature cards for the US Bank account and to remove a previous staff member. Motion made by Dorothy Richard to remove previous Aging Supervisor and to add Sabrina Naglosky to the signature cards, seconded by Brent Blomberg, passed unanimously.

**Transportation Update:** The DOT has approved the 85.21 grant application.

The RFP process will begin for the trike program. Each county will be giving 25 trikes away from a list that has been compiled. One RFP will be set for the purchase of 50 total trikes giving cost, local contracts and previous experience priority. The RFP will go through Polk County to establish the rate and the cost will be split between Polk and Burnett Counties. This year there will be one style of trike but with the option of fat tires because of the sand issues on many of the trails. June will be the target date for ordering the trikes.

The Transportation Coordination Plan Development meeting will be May 10<sup>th</sup> at 10am at the Polk County Government Center, East Conference Room. The ADRC will be hosting the event and the Regional Planning Commission will be facilitating.

**Directors Report:** Laura updated the staffing positions. A new position for an Information and Assistance Specialist for Burnett County will be created. A new Disability Benefits Specialist position for Burnett County will need to be filled as Wanda Washkuhn will be retiring the end of June 2018.

A document for the Aging 3 year Plan is being created. Information is being gathered to set goals. A draft will go before the Advisory Committees, then to Public Hearings and then the Aging Plan will come back before the board at the August meeting.

Laura shared a letter from GWAAR, complementing our agency on the good work that's being done.

The Auditors will be coming within the next couple of weeks to review the financial reports of 2017. The ADRC continues to under spend the budget.

**Committee Comments:** none

**Future Agenda Items:** Introduction of new staff members, 2017 fiscal review, Aging Plan Development.

**Future Meeting date and location:** Polk County Government Center, Balsam Lake. June 29<sup>th</sup> at 9:30am in the East Conference Room, second floor

**Motion to Adjourn:** made by Dean Johansen, seconded by Fred Eaves

Respectfully submitted by: Carol Zygowicz